



Salisbury Academy Media Specialist (Part-time)

Description

Salisbury Academy is seeking candidates for the job of Media Specialist for the 2024-2025 school year.

Requirements

Bachelor's degree preferred with 3-5 years of experience working in a school or with students.

Summary of Position Objective

The media specialist, first and foremost, loves children and has daily responsibility for the social, emotional, and educational well-being of children. This position will provide library instruction, oversee library organization, the annual book fairs, and be the point person for the Elementary Battle of the Books and Battle of the Books teams. A Salisbury Academy teacher strives to maintain a child-centered classroom at all times and is willing to do what is necessary to positively impact the life of each child in his or her care. Finally, a Salisbury Academy teacher endorses and affirms the mission of the school:

Duties/Responsibilities

- Design and facilitate engaging learning experience that develop multiple literacies (information, media, visual, digital, and technological) and encourage lifelong learning
- Select books to support classroom curriculum needs and developmental needs of readers
- Previous experience using Follet Destiny
- Provide library instruction to Lower School students as a regularly scheduled enhancement class.
- Collaborate with teachers to enhance in-class instruction by providing related library resources and topics
- Provide library resources for Middle School students to include genre studies, book talks, plagiarism prevention, etc.
- Actively promote a love of reading
- Oversee the Elementary and Middle School Battle of the Books program
- Assist students and faculty in locating reading and/or research materials
- Assist in all typical library activities including, but not limited to, collection evaluations, weeding, cataloging, processing, inventorying, and creating and maintaining displays
- Organize seasonal Book Fairs

- Participate in committee work, faculty meetings, and other duties as scheduled
- Maintain a positive attitude and conduct oneself professionally with respect to students, faculty, parents, and the community
- Exhibit strong classroom management
- Perform other projects and duties as assigned.

To apply for this position, please submit an application, resume, and cover letter to:

Salisbury Academy

Beverly Fowler

Head of School

bfowler@salisburyacademy.org

This position does require a Criminal Background Check